

PHIN Annual General Meeting 12th December 2018

Meeting held at Chandos House, 2 Queen Anne Street, London W1G 0LQ.

Attendees

Member representatives	
Mr Doug Wright	Aviva
Ms Candy Ravenscroft	AXA Healthcare
Dr Steven Luttrell	BMI Healthcare
Mr Greg Swarbrick	BUPA UK
Mrs Jo Jenner	East Kent Medical Services Limited
Mrs Rosemary Hittinger	Federation of Independent Practitioners Organisations
Dr Cliff Bucknall	HCA International
Mrs Alison Newman	Hospital of St John & Elizabeth's
Ms Caroline Smith	Nuffield Health
Mrs Vivienne Heckford	Ramsay Healthcare
Dr JJ de Gorter	Spire Healthcare
Mr Chris Gilbert	Vitality Health
Proxy votes received by the Chair	
Brian Goodman	WPA
Richard Tyler	Horder Healthcare

PHIN Directors	
Dr Andrew Vallance-Owen	Chairman
Mr Matt James	Chief Executive
Mr Don Grocott	NED
Mr David Hare	NED
Prof Sir Cyril Chantler	NED
Mrs Jayne Scott	NED
Mr Michael Hutchings	NED
Prof Nancy Devlin	NED – Apologies Received
Dr Gerard Panting	NED
Dr Natalie-Jane Macdonald	NED

Non-voting guests	
Ms Lisa Page	The Royal Marsden NHS Foundation Trust
Mr George Brenton	Competition and Markets Authority
Mr Graham Kendall	NHS Partners
Mr Mark Sherlock	Brebners
Mr Mike Barnes	Healix
Mr Neil Huband	Private Patients Forum

PHIN Staff in Attendance	
Dr Jon Fistein	Chief Medical Officer
Mr Jonathan Finney	Member Services Director
Mr Geoff Green	Finance Director
Mr David Minton	Chief Technology Officer
Mrs Mona Shah	Director of People & Process
Mr Jonathan Evans	Communications Manager
Ms Laura White	Relationship Manager
Mrs Anne Coyne	Consultant Relationship Manager
Mr Peter Mills	Information Services Manager
Ms Ann-Marie Kennedy	Project Manager
Ms Obaayaa Asantewaa	Office Administrator & PA

Minutes of the meeting

1. At 14.00 the Chair welcomed Members to the formal Annual General Meeting, and advised that the Notice of the AGM would be taken as read and proposed the following Ordinary Resolutions;
2. The Ordinary Resolutions were unanimously carried:
 - a. Resolution 1: To approve the minutes of the Annual General Meeting held on 7th December 2017
 - b. Resolution 2: To approve the minutes of the General Meeting held on 19th July 2018.
 - c. Resolution 3: To receive the Company's annual accounts and reports of the Directors thereon for the year ended 31st July 2018.
 - d. Resolution 4: To approve amended Articles of Association as distributed in July 2018. The following amendments to those Articles of Association as distributed are proposed by Members, each of which would restore the elements of the original Articles as issued in 2012:
 - i. Article 4 - To restore the words “but not further or otherwise” after the expression of PHIN’s Powers.
 - ii. Articles 23 and 24 - To restore Articles 23 and 24 such that unanimous consent of Directors is required for Board reserved matters and confining the scope of Article 24.5 to executive directors.
 - iii. Article 24 – To include any authorisation by the directors of any Conflicts of Interests pursuant to Article 51 as a Board Reserved Matter, hence requiring unanimous consent.
 - iv. Articles 69-73 - To reinstate these Articles allowing the appointment of alternates by Directors.
3. No other questions were asked by the members.
4. There being no other business the Chair drew the formal business of the AGM to a close at 14.18.